

SEND ALL INVOICES TO

# The Troy City Schools

## BOARD OF EDUCATION

500 NORTH MARKET STREET      PHONE (937) 332-6700  
 TROY, OHIO 45373              FAX (937) 332-6771

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Our Purchase Order Number must be shown on all invoices and shipments	
P.O. No.	DATE
PAGE	VENDOR NUMBER
Terms or conditions: Time of delivery is of the essence of this contract. Buyer reserves the right to refuse any goods and to cancel all or any part of this order if seller fails to deliver all or any part of the goods in accordance with the terms of this order. This contract may not be modified or terminated orally, and no modification or termination, nor any claimed waiver of any of the provisions hereof shall be binding unless in writing and signed by the party against whom such modifications, termination or waiver is sought to be enforced, and by the Treasurer of the School District who shall affix a new certificate to such contract by reason of such change. PLEASE ACKNOWLEDGE RECEIPT AND ACCEPTANCE OF THIS ORDER.	

- IMPORTANT:
- 1. ALL SHIPPING CHARGES MUST BE PREPAID.
  - 2. INVOICE EACH ORDER SEPARATELY.
  - 3. SCHOOL DISTRICTS ARE EXEMPT FROM FEDERAL EXCISE TAX (31-6000985) AND OHIO SALES TAX (51-160143).
  - 4. NO PARTIAL PAYMENTS ON ORDERS.

<b>DELIVER TO ADDRESS INDICATED:</b>  TROY, OHIO 45373	ADMINISTRATIVE OFFICES 500 N. MARKET STREET	CONCORD ELEM SCHOOL 3145 W. ST. RT. 718	HOOK ELEM SCHOOL 729 TRADE SQUARE WEST	MIAMI MONTESSORI 86 TROY TOWN DRIVE
	TROY HIGH SCHOOL 151 W. STAUNTON ROAD	COOKSON ELEM SCHOOL 921 MYSTIC LANE	KYLE ELEM SCHOOL 501 SOUTH PLUM STREET	ST. PATRICK SCHOOL 420 E. WATER STREET
	TROY JUNIOR HIGH SCHOOL 556 NORTH ADAMS ST	FOREST ELEM SCHOOL 413 E. CANAL STREET	WAREHOUSE 523 E. WATER STREET	TROY CHRISTIAN ELEM. 1586 MCKAIG AVENUE
	VAN CLEVE ELEM SCHOOL 617 E. MAIN STEET	HEYWOOD ELEM SCHOOL 260 SOUTH RIDGE AVENUE	HAYNER CULTURAL CENTER 301 W. MAIN STREET	TROY CHRISTIAN HIGH 700 S. DORSET ROAD

FOR SCHOOL USE ONLY										PO INSTRUCTIONS	
COMMENTS	FUND	FUNC	OBJ	SCC	SUBJECT	O.U.	I.L.	JOB	AMOUNT	CONFIRMING	DO NOT MAIL
										<input type="checkbox"/>	<input type="checkbox"/>
										<input type="checkbox"/>	<input type="checkbox"/>
										<input type="checkbox"/>	<input type="checkbox"/>
										<input type="checkbox"/>	<input type="checkbox"/>

QTY	UNIT	DESCRIPTION	PRICE PER UNIT	AMOUNT

REQUESTED BY	APPROVED BY	PRINCIPAL DIRECTOR
BLDG. DEPT.		

TREASURER'S CERTIFICATE

IT IS HEREBY CERTIFIED THAT THE AMOUNT REQUIRED TO MEET THE CONTRACT, AGREEMENT, OBLIGATION, PAYMENT OR EXPENDITURE, FOR THE ABOVE HAS BEEN LAWFULLY APPROPRIATED OR AUTHORIZED OR DIRECTED FOR SUCH PURPOSE AND IS IN THE TREASURY OR IN PROCESS OF COLLECTION TO THE CREDIT OF THE FUND FREE FROM ANY OBLIGATION OR CERTIFICATION NOW OUTSTANDING.

TROY BOARD OF EDUCATION